



LYI & YESS Tutor Volunteer Description School Year 2020-2021

Family Service of Lake County, celebrating its 90th year of service, is the provider of premiere social services to youth, adults, seniors and families. FSLC seeks volunteers for our Nuestro Center in Highwood, Illinois. The ideal candidate will demonstrate a passion for Family Service of Lake County's mission, enthusiasm, willingness to collaborate, and be capable of working in a dynamic environment.

LYI & YESS Virtual Academic program runs Mondays through Thursdays with an optional "Open Study Hall" on Fridays from 4-5pm that will take place on Zoom. We are currently looking for homework volunteers/tutors that will be available to help on Fridays. Our "Open Study Hall" is a pilot optional programming day this year, therefore, we will not have a total number of students that will attend each Friday. LYI & YESS students are required to sign up for Open Study Hall by each Wednesday in order to know how many volunteers will be needed. It is important for volunteers to understand that they will not always be required on Fridays but they will be "on-call" for Fridays until Wednesday. If students sign up for tutoring help on Fridays, all volunteers will be contacted in order to see who can volunteer that week (if volunteers don't confirm their participation by the end of Thursday they will not participate in that week's study hall). If a volunteer is a current high school student, they will only be able to work with the middle school program, if over 18 years old and no longer in high school, volunteers will be assigned to work with the high school program students. If you are interested in volunteering, please fill out the form below and you will be contacted by a program facilitator.

SUPERVISORS:

Minelle Amezcua Program Manager of Middle and High school
Brian Acosta Program Associate

WORK SCHEDULE:

One hour every Friday from 4-5pm, with sign in starting 15 minutes prior to study hall beginning, except for the dates listed below. The program begins on October 6th and ends on May 20th with Open Study Hall officially starting on October 16th. LYI & YESS students will be 6th through 12th graders. The following Fridays there will be no study hall:

- October 30th
- November 20th
- November 27th (Thanksgiving Holiday)
- December 18th - January 8th (H.S Finals week/Winter Break)
- January 29th
- February 26th
- March 19th - April 2nd (Spring Break)
- April 30th
- May 20th (End of Programming)

POSITION RESPONSIBILITIES:

- Provide homework assistance and supplemental academic support to 6th through 8th and/or 9th through 12th grade students.
- Maintain supervision of students throughout the duration of Study Hall, including breakout room sessions.
- Confirm Friday assistance for the week by 5pm every Thursday
- Communication with staff. This includes academic issues that may arise with students.
- Other duties as assigned

QUALIFICATIONS:

- Fluency in written and oral English and Spanish preferred (Spanish is NOT required)
- Interest in and knowledge of school subjects for grades 6-8th and/or 9-12th, especially Math & Science
- Education background preferred but not required
- Outgoing personality
- Patience in teaching
- Creativity in making learning fun
- If current high school student, will work with the middle school program students
- If 18 years or over will work with the high school program students

ALL VOLUNTEERS WILL HAVE TO ATTEND A MANDATORY VOLUNTEER TRAINING

-October 9th 4-5:30pm via Zoom (Link will be provided the week prior to training)

*****PLEASE NOTE: Volunteer Recruitment will be ongoing throughout the year*****

TO APPLY:

Please contact:

Minelle Amezcua at: mamezcua@famservice.org or (847) 776-2702 or

Brian Acosta at: bacosta@famservice.org or (847)505-2816

or

Fill out the Volunteer form below

<https://forms.gle/qn438Q8CsZ4HzvRV7>